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**The Grid**

A working draft of Council Meeting Agendas

**January 11, 2022 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Drug Court Update		4:35	15 min
City Inspectors Authority/Oversite of Licensed Contractors	Direction Requested	4:50	30 min
I-25 & Center Street Enhancements	Direction Requested	5:20	15 min
Investment Policy	Move Forward for Approval	5:35	10 min
North Platte River Park No. 2 Subdivision	Direction Requested	5:45	30 min
Legislative Agenda		6:15	20 min
Agenda Review		6:35	20 min
Council Around the Table		6:55	10 min
Approximate Ending Time:			7:05

**January 18, 2022 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Youth Empowerment Council Update (tentative)					
Public Hearing: Ordinance Amending Ward Boundaries		N	N		
Public Hearing: Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition.		N	N		
Vacation, Replat, Subdivision Agreement and Zone Change for the Eagle Valley Addition. 2nd Reading			N		
Authorizing a Ground Lessor Estoppel and Consent to Assignment of Lease Agreement of Lease Agreement between the City of Casper and PDOF Casper, LLC.				C	
Authorizing the Release of a Mortgage Deed with Release of Homestead Installment.				C	
Authorizing Change Order No. 1 with Denali Water Solutions, LLC, for a time extension of 210 calendar days for the Waste Water Treatment Plant Digester No. 2 Cleaning, Project No. 21-041.				C	
Authorizing Change Order No. 1 with Modern Electric, Co. for a time extension of 77 calendar days for the CPU Generator Replacements, Project No. 21-010.				C	
Authorizing an Agreement with 71 Construction, Inc., in the Amount of \$1,682,029.01, for the Derington Addition Watermain Replacements, Project No. 20-045.				C	
Authorizing a Professional Services Contract for Hazardous Waste Disposal Services, Project No. 21-080, with Veolia ES Technical Solutions, L.L.C., in an amount not to exceed \$90,000.				C	

## The Grid

A working draft of Council Meeting Agendas

### January 18, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing Amendment No. 1 to the Proud to Host the Best 2021 Agreement.				C	
Legislative Agenda				C	
Investment Policy					C
Reappointing Mr. Michael Bell and Mr. John Lawson to the CPU Advisory Board for a Six-Year Term Ending December 31, 2027.					
Exec Session - Personnel					

### January 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		4:30	5 min
Engineering Consultants (memo received)			
Athletic Field Operation Agreement			
Two-Way to One-Way Proposal			
Agenda Review			
Legislative Review			
Council Around the Table			
Approximate Ending Time:			

### February 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approve Executive Session Minutes from Feb. 18					
Vacation, Replat, Subdivision Agreement and Zone Change for the Eagle Valley Addition. 3rd Reading			N		
Ordinance Amending Ward Boundaries - 2nd reading			N		
Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition. 2nd reading			N		
Acknowledging Receipt of Financial Interest Disclosures					C
Approval of Lease with Casper Soccer Club					

The Grid

A working draft of Council Meeting Agendas

February 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Council Pre-Meeting or Work Session Attendance (materials received)			
North Platte River			
Agenda Review			
Legislative Review			
Council Around the Table			
			Approximate Ending Time:

## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Parkway Parking			February ?
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Gambling Establishment Licensing/Enforcement?			
North Platte River Park No. 2 Subdivision			May

### Staff Items:

Shipping Container Ordinance Update			
Cemetery Resolution Revisions			February
Business Plan Discussion			February
Updating Rooming of Hotels, Lodging in the City (materials received)			February 22, 2022
Project Safe			
Recreation Refunds			
Sign Code Revision			
Visit Casper Van			

### Potential Topics-- Council Thumbs to be Added:

Restructure of Community Promotions			
Handheld Device Use While Driving?			

### Future Regular Council Meeting Items:

Public Hearing for Annual Renewal of Liquor Licenses	Feb. 15, 2022		
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### Retreat Items:

Economic Development and City Building Strategy
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**From:** Jennifer Scott <jescott@casperwy.gov>

**Sent:** Friday, January 7, 2022 2:03 PM

**To:** Fire Department <firedepartment@Casperwy.gov>

**Cc:** Dawn Dean <ddean@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Dennis Gazdiewich <dgazdiewich@msn.com>; Greg Groves <legatcn@gmail.com>; Tim Monroe <tmonroe2@tribcsp.com>

**Subject:** Monthly Activity Report

Hello!

The monthly activity report is updated through December 31, 2021. The chart for Covid data by month is still not in chronological order; There must be a step in the query that is summarized incorrectly, I will try to correct that by the first monthly report for 2022.

I will be working on the CFD Annual report and should have it completed by the of next month, at the latest. That report may vary from this one as some reports were incomplete at the time this was created and others may need corrected.

[CFDMonthlyActivityReport](#)

If you have any questions please let me know.

Thanks,

*Jennifer Scott*

GIS Tech/Admin Support  
Casper Fire-EMS  
307-235-8222



**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**58.3% of Fiscal Year 2022 has Lapsed**

Below is the Optional Sales tax report for FY22 we are currently at 58.3% of the budget year.  
 General Fund is up .76% from projected year to date which is at 60.81% of budget.  
 1%16 is up .76% from projected year to date which is at 60.86% of budget.

**State Shared Sales Tax**

	<b>Date Received</b>	<b>Amount Received</b>	<b>Amount Budgeted</b>	<b>Actual-Budget</b>	<b>Percent of Annual Budget</b>
<b>FY 2022 General Fund</b>	7/7/2021	\$ 1,628,013	\$ 1,539,192	\$ 88,822	8.46%
	8/5/2021	1,690,206	1,876,098	(185,892)	17.24%
	9/7/2021	1,789,476	1,636,124	153,352	26.54%
	10/7/2021	1,637,802	1,471,632	166,170	35.05%
	11/5/2021	1,554,971	1,853,418	(298,447)	43.13%
	12/6/2021	1,796,649	1,660,032	136,617	52.46%
	1/7/2022	1,606,754	1,578,711	28,042	60.81%
	Feb		1,878,717		
	Mar		1,291,505		
	Apr		1,443,904		
	May		1,526,790		
	Jun		1,490,725		
	<b>Total FY 2022</b>		<b>\$ 11,703,872</b>	<b>\$ 19,246,848</b>	<b>\$ 88,665</b>
<b>Optional 1% Tax</b>					
<b>FY 2022 1%16</b>	7/7/2021	\$ 1,355,911	\$ 1,290,250	65,661	8.44%
	8/5/2021	1,414,698	1,561,678	(146,980)	17.24%
	9/7/2021	1,497,143	1,369,865	127,278	26.55%
	10/7/2021	1,373,364	1,239,178	134,186	35.10%
	11/5/2021	1,304,001	1,549,388	(245,387)	43.21%
	12/6/2021	1,497,314	1,383,029	114,285	52.53%
	1/7/2022	1,340,133	1,315,701	24,432	60.86%
	Feb		1,565,257		
	Mar		1,083,134		
	Apr		1,202,768		
	May		1,271,962		
	Jun		1,240,499		
	<b>Total FY 2022</b>		<b>\$ 9,782,564</b>	<b>\$ 16,072,708</b>	<b>\$ 73,476</b>
<b>Total</b>		<b>\$ 21,486,435</b>	<b>\$ 35,319,556</b>	<b>\$ 162,140</b>	



# Sales Tax FY 2022 Versus Projection and Prior Year



	<u>ACTUAL FY 21</u>	<u>PROJECTED FY 22</u>	<u>ACTUAL FY 22</u>
YTD TOTAL	\$ 10,921,775	\$ 11,615,207	\$ 11,703,872
YTD VARIANCE			\$ 88,665
		<b>% Difference</b>	<b>In Dollars</b>
CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-SAME MONTH		1.78%	\$28,042
CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-YEAR TO DATE		0.76%	\$88,665
CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-SAME MONTH		17.85%	\$243,421
CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-YEAR TO DATE		7.16%	\$782,097

**From:** Jill Johnson <jjohnson@casperwy.gov>  
**Sent:** Friday, January 7, 2022 9:56 AM  
**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>  
**Subject:** Investment Listing

Per the City of Casper Statement of Investment Policy, a listing of investments is required to be reported monthly. This listing in this packet is for the month of December, 2021 and shows all City invested funds by account purpose and type of investment. This listing will be available in the information packet monthly within 10 days following the end of the prior reporting cycle going forward.

**Jill Johnson, CPA, CPFO**  
Director of Financial Services  
*City of Casper*  
200 N David St.  
Casper, Wyoming 82601  
(307) 235-7570



Certification. Career. Community.

We are CASPER  
**Communication   Accountability   Stewardship   Professionalism   Efficiency   Responsiveness**

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CITY OF CASPER  
 INVESTMENT LISTING  
 as of December 31, 2021

Investment Asset Name	Primary Asset Identifier	Secondary Asset Identifier	Investment Category	Account Name	Units	Price	Cost Basis	Unrealized gain/loss amount	Market Value	Estimated Annual Income	Accrued Income	Current Yield
<b>Perpetual Care Principal</b>												
<i>Cash &amp; Cash Equivalents</i>												
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper Perpetual Care Prin Funds	120,638.19	\$1.00	\$120,638.19	\$0.00	\$120,638.19	\$12.16	\$0.00	0.01%
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper Perpetual Care Prin Funds	4.95	\$1.00	\$4.95	\$0.00	\$4.95	\$0.00	\$0.00	0.01%
<i>Mortgage Backed Securities</i>												
Fannie Mae Pool FN 256219 5.5% 01 Apr 2036	31371MSG3	US31371MSG32	Fixed Income	City Of Casper Perpetual Care Prin Funds	379.06	107.40%	\$364.35	\$42.78	\$407.13	\$20.85	\$1.85	5.12%
Fannie Mae Pool FN 745895 Flt 01 Oct 2036	31403DUU1	US31403DUU17	Fixed Income	City Of Casper Perpetual Care Prin Funds	6,866.68	104.25%	\$6,908.71	\$249.74	\$7,158.45	\$139.12	\$12.37	1.94%
Fannie Mae Pool FN 745999 Flt 01 Jul 2036	31403DX46	US31403DX468	Fixed Income	City Of Casper Perpetual Care Prin Funds	8,624.83	103.40%	\$8,686.89	\$230.93	\$8,917.82	\$134.72	\$11.98	1.51%
Fannie Mae Pool FN 806529 Flt 01 Feb 2035	31406DA63	US31406DA634	Fixed Income	City Of Casper Perpetual Care Prin Funds	3,121.82	100.51%	\$3,101.17	\$36.57	\$3,137.74	\$75.95	\$6.75	2.42%
Fannie Mae Pool FN 815639 Flt 01 Jun 2035	31406PEL9	US31406PEL94	Fixed Income	City Of Casper Perpetual Care Prin Funds	14,575.62	106.21%	\$14,546.60	\$933.87	\$15,480.47	\$342.24	\$30.42	2.21%
Fannie Mae Pool FN 834918 Flt 01 Jul 2035	31407MSF3	US31407MSF31	Fixed Income	City Of Casper Perpetual Care Prin Funds	11,484.28	103.87%	\$11,440.76	\$487.62	\$11,928.38	\$199.02	\$17.69	1.67%
Fannie Mae Pool FN 852435 Flt 01 Feb 2036	31408JBC4	US31408JBC45	Fixed Income	City Of Casper Perpetual Care Prin Funds	3,428.19	100.10%	\$3,398.31	\$33.38	\$3,431.69	\$75.59	\$6.72	2.20%
Fannie Mae Pool FN 888004 Flt 01 May 2035	31410FRZ0	US31410FRZ08	Fixed Income	City Of Casper Perpetual Care Prin Funds	9,873.51	101.55%	\$9,845.30	\$181.05	\$10,026.35	\$215.34	\$19.14	2.15%
Fannie Mae Pool FN 893082 Flt 01 Sep 2036	31410PFX6	US31410PFX69	Fixed Income	City Of Casper Perpetual Care Prin Funds	5,636.49	105.69%	\$5,675.75	\$281.46	\$5,957.21	\$122.76	\$10.91	2.06%
Fannie Mae Pool FN 909426 Flt 01 Feb 2037	31411JLF1	US31411JLF11	Fixed Income	City Of Casper Perpetual Care Prin Funds	859.82	100.05%	\$867.19	(\$6.95)	\$860.24	\$16.54	\$1.47	1.92%
Fannie Mae Pool FN 920973 Flt 01 Jan 2037	31412CFN5	US31412CFN56	Fixed Income	City Of Casper Perpetual Care Prin Funds	8,375.94	100.44%	\$8,438.08	(\$25.62)	\$8,412.46	\$123.13	\$10.95	1.46%
Fannie Mae Pool FN 949636 Flt 01 Aug 2037	31413MPV3	US31413MPV36	Fixed Income	City Of Casper Perpetual Care Prin Funds	5,519.01	101.32%	\$5,603.90	(\$11.98)	\$5,591.92	\$110.71	\$9.84	1.98%
Freddie Mac Gold Pool FG J04757 6.5% 01 May 2022	3128PGJA2	US3128PGJA29	Fixed Income	City Of Casper Perpetual Care Prin Funds	491.06	100.28%	\$500.64	(\$8.19)	\$492.45	\$31.92	\$2.84	6.48%
Freddie Mac REMICS FHR 2355 CE 6.5% 15 Sep 2031	3133TVEW2	US3133TVEW28	Fixed Income	City Of Casper Perpetual Care Prin Funds	6,808.80	114.71%	\$6,976.70	\$833.91	\$7,810.61	\$442.57	\$39.34	5.67%
<i>Government Agencies</i>												
Federal Farm Credit Banks Funding Corp .55% 16 Sep 2025	3133ELK4	BM9BZNS	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	97.43%	\$999,500.00	(\$25,180.00)	\$974,320.00	\$5,500.00	\$1,634.72	0.56%
Federal Farm Credit Banks Funding Corp .68% 27 Jul 2026	3133EMV66	BMV1N70	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	97.40%	\$996,815.00	(\$22,835.00)	\$973,980.00	\$6,800.00	\$2,946.67	0.70%
Federal Farm Credit Banks Funding Corp 2.02% 17 Oct 2022	3133EH553	BFYBZ7T	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	101.50%	\$977,970.00	\$37,030.00	\$1,015,000.00	\$20,200.00	\$4,264.44	1.99%
Federal Farm Credit Banks Funding Corp 2.08% 01 Nov 2022	3133EHM91	BFYBYN4	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	101.63%	\$1,501,069.50	\$23,335.50	\$1,524,405.00	\$31,200.00	\$5,373.33	2.05%
Federal Farm Credit Banks Funding Corp 2.89% 19 Jun 2023	3133EJSD2	BYWCBH5	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,400,000.00	103.72%	\$1,403,017.00	\$49,021.00	\$1,452,038.00	\$40,460.00	\$1,573.45	2.79%
Federal Farm Credit Banks Funding Corp 2.95% 14 Dec 2023	3133EJWV5	BFXJB49	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	104.74%	\$1,494,687.00	\$76,443.00	\$1,571,130.00	\$44,250.00	\$2,335.41	2.82%
Federal Home Loan Banks .5% 14 Apr 2025	3130AJHU6	BM9WSH3	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	98.25%	\$999,018.00	(\$16,498.00)	\$982,520.00	\$5,000.00	\$1,097.22	0.51%
Federal Home Loan Banks 2.375% 08 Mar 2024	3130AB3H7	BKBYBG3	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	103.33%	\$1,482,835.50	\$67,054.50	\$1,549,890.00	\$35,625.00	\$11,380.22	2.30%
Federal Home Loan Mortgage Corp .125% 16 Oct 2023	3137EAEV1	BMDJ137	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	99.01%	\$996,270.00	(\$6,160.00)	\$990,110.00	\$1,250.00	\$267.36	0.13%
Federal Home Loan Mortgage Corp 2.375% 09 Aug 2022	3134GBA69	BG87TS5	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,400,000.00	101.26%	\$1,382,668.00	\$35,028.00	\$1,417,696.00	\$33,250.00	\$13,300.00	2.35%
Federal National Mortgage Association 1.875% 05 Apr 2022	3135G0T45	BYPGB55	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,200,000.00	100.40%	\$1,199,872.80	\$4,975.20	\$1,204,848.00	\$22,500.00	\$5,500.00	1.87%
<i>US Treasuries</i>												
United States Treasury Note/Bond .125% 15 Feb 2024	91282CBM2	BM9WFL6	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	98.70%	\$997,421.88	(\$10,471.88)	\$986,950.00	\$1,250.00	\$478.94	0.13%
United States Treasury Note/Bond .375% 30 Nov 2025	91282CAZ4	BLH34N9	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,750,000.00	96.98%	\$1,750,136.72	(\$52,969.22)	\$1,697,167.50	\$6,562.50	\$612.97	0.39%
United States Treasury Note/Bond 1.125% 31 Oct 2026	91282CDG3	BN7DP63	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	99.34%	\$1,492,500.00	(\$2,460.00)	\$1,490,040.00	\$16,875.00	\$2,953.13	1.13%
United States Treasury Note/Bond 1.25% 30 Nov 2026	91282CDK4	BP39M24	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	99.94%	\$1,001,562.50	(\$2,182.50)	\$999,380.00	\$12,500.00	\$1,167.58	1.25%
United States Treasury Note/Bond 1.375% 31 Jan 2025	91282Z52	BKMH6B1	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	101.14%	\$1,492,968.75	\$24,146.25	\$1,517,115.00	\$20,625.00	\$8,743.20	1.36%
United States Treasury Note/Bond 1.5% 31 Oct 2024	912828YM6	BKZ7NF1	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,200,000.00	101.57%	\$1,190,906.25	\$27,885.75	\$1,218,792.00	\$18,000.00	\$3,182.32	1.48%
United States Treasury Note/Bond 1.625% 15 Feb 2026	912828P46	BD2COG0	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	101.72%	\$996,250.00	\$20,940.00	\$1,017,190.00	\$16,250.00	\$6,226.22	1.60%
United States Treasury Note/Bond 1.875% 31 Aug 2024	912828U3	BZ7PDR0	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,200,000.00	102.54%	\$1,198,125.00	\$32,391.00	\$1,230,516.00	\$22,500.00	\$7,769.34	1.83%
United States Treasury Note/Bond 2.625% 28 Feb 2023	912828A5	BYZMJZ6	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,500,000.00	102.47%	\$1,496,484.38	\$40,610.62	\$1,537,095.00	\$39,375.00	\$13,596.35	2.56%
United States Treasury Note/Bond 6.25% 15 Aug 2023	912810EQ7	2933223	Fixed Income	City Of Casper Perpetual Care Prin Funds	1,000,000.00	109.09%	\$1,132,606.99	(\$41,666.99)	\$1,090,940.00	\$62,500.00	\$23,947.01	5.73%
					26,356,688.25		\$26,389,682.76	\$261,695.80	\$26,651,378.56	\$464,535.12	\$118,532.15	
<b>Long-Term Investments</b>												
<i>Cash &amp; Cash Equivalents</i>												
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Long-Term Investments	94,817.31	\$1.00	\$94,817.31	\$0.00	\$94,817.31	\$9.56	\$0.00	0.01%
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Long-Term Investments	8,760.30	\$1.00	\$8,760.30	\$0.00	\$8,760.30	\$0.88	\$0.00	0.01%
<i>Mortgage Backed Securities</i>												
Fannie Mae Pool FN 725187 Flt 01 Jul 2033	31402CUL4	US31402CUL44	Fixed Income	City Of Casper, Long-Term Investments	3,597.07	100.11%	\$3,529.61	\$71.38	\$3,600.99	\$68.92	\$6.13	1.91%
Fannie Mae Pool FN 735960 Flt 01 Sep 2035	31402RTR0	US31402RTR02	Fixed Income	City Of Casper, Long-Term Investments	8,022.64	101.41%	\$7,919.85	\$216.07	\$8,135.92	\$187.57	\$16.67	2.31%
Fannie Mae Pool FN 745999 Flt 01 Jul 2036	31403DX46	US31403DX468	Fixed Income	City Of Casper, Long-Term Investments	6,727.38	103.40%	\$6,775.82	\$180.09	\$6,955.91	\$105.08	\$9.34	1.51%
Fannie Mae Pool FN 825251 Flt 01 May 2035	31407AZQ7	US31407AZQ74	Fixed Income	City Of Casper, Long-Term Investments	7,114.96	101.16%	\$7,132.81	\$64.54	\$7,197.35	\$120.17	\$10.68	1.67%
Fannie Mae Pool FN 852435 Flt 01 Feb 2036	31408JBC4	US31408JBC45	Fixed Income	City Of Casper, Long-Term Investments	2,654.03	100.10%	\$2,630.89	\$25.85	\$2,656.74	\$58.52	\$5.20	2.20%
Fannie Mae Pool FN 920967 Flt 01 Jan 2037	31412CFG0	US31412CFG06	Fixed Income	City Of Casper, Long-Term Investments	2,939.54	102.95%	\$2,945.99	\$80.30	\$3,026.29	\$42.92	\$3.81	1.42%
Fannie Mae Pool FN 949636 Flt 01 Aug 2037	31413MPV3	US31413MPV36	Fixed Income	City Of Casper, Long-Term Investments	5,059.02	101.32%	\$5,136.83	(\$10.98)	\$5,125.85	\$101.48	\$9.02	1.98%
Freddie Mac Gold Pool FG J04757 6.5% 01 May 2022	3128PGJA2	US3128PGJA29	Fixed Income	City Of Casper, Long-Term Investments	392.96	100.28%	\$400.62	(\$6.54)	\$394.08	\$25.54	\$2.27	6.48%
Freddie Mac REMICS FHR 2355 CE 6.5% 15 Sep 2031	3133TVEW2	US3133TVEW28	Fixed Income	City Of Casper, Long-Term Investments	5,375.39	114.71%	\$5,507.94	\$658.35	\$6,166.29	\$349.40	\$31.06	5.67%
<i>Government Agencies</i>												

**CITY OF CASPER**  
**INVESTMENT LISTING**  
as of December 31, 2021

<b>Investment Asset Name</b>	<b>Primary Asset Identifier</b>	<b>Secondary Asset Identifier</b>	<b>Investment Category</b>	<b>Account Name</b>	<b>Units</b>	<b>Price</b>	<b>Cost Basis</b>	<b>Unrealized gain/loss amount</b>	<b>Market Value</b>	<b>Estimated Annual Income</b>	<b>Accrued Income</b>	<b>Current Yield</b>
Federal Farm Credit Banks Funding Corp .55% 16 Sep 2025	3133EL7K4	BM9BZNS	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	97.43%	\$1,499,250.00	(\$37,770.00)	\$1,461,480.00	\$8,250.00	\$2,452.08	0.56%
Federal Farm Credit Banks Funding Corp 2.75% 25 Apr 2022	3133EJMB2	BFXJ4P1	Fixed Income	City Of Casper, Long-Term Investments	1,000,000.00	100.81%	\$994,772.00	\$13,328.00	\$1,008,100.00	\$27,500.00	\$5,194.44	2.73%
Federal Home Loan Banks 2.55% 30 May 2023	3130AFWX1	BKON8T3	Fixed Income	City Of Casper, Long-Term Investments	1,600,000.00	102.84%	\$1,600,761.60	\$44,598.40	\$1,645,360.00	\$40,800.00	\$3,740.00	2.48%
Federal Home Loan Banks 2.75% 10 Mar 2023	3130ADRG9	BJXJ471	Fixed Income	City Of Casper, Long-Term Investments	1,700,000.00	102.64%	\$1,706,123.40	\$38,671.60	\$1,744,795.00	\$46,750.00	\$14,674.30	2.68%
Federal Home Loan Banks 3% 15 Sep 2022	3130AFGS0	BJXR077	Fixed Income	City Of Casper, Long-Term Investments	1,200,000.00	101.91%	\$1,199,748.00	\$23,160.00	\$1,222,908.00	\$36,000.00	\$10,800.00	2.94%
Federal Home Loan Mortgage Corp .125% 16 Oct 2023	3137EAEY1	BMDJ137	Fixed Income	City Of Casper, Long-Term Investments	1,000,000.00	99.01%	\$996,270.00	(\$6,160.00)	\$990,110.00	\$1,250.00	\$267.36	0.13%
Federal Home Loan Mortgage Corp .32% 28 Jun 2024	3134GXJ4	BMYYQ14	Fixed Income	City Of Casper, Long-Term Investments	1,400,000.00	98.99%	\$1,400,698.60	(\$14,838.60)	\$1,385,860.00	\$4,480.00	\$62.22	0.32%
Federal National Mortgage Association 1.75% 02 Jul 2024	3135GOV75	BK749R4	Fixed Income	City Of Casper, Long-Term Investments	1,000,000.00	102.19%	\$1,004,130.00	\$17,780.00	\$1,021,910.00	\$17,500.00	\$8,798.61	1.71%
<b>US Treasuries</b>												
United States Treasury Note/Bond .125% 15 Feb 2024	91282CBM2	BM9WFL6	Fixed Income	City Of Casper, Long-Term Investments	1,100,000.00	98.70%	\$1,097,164.06	(\$11,519.06)	\$1,085,645.00	\$1,375.00	\$526.83	0.13%
United States Treasury Note/Bond .25% 31 May 2025	91282ZT0	BLB6SL0	Fixed Income	City Of Casper, Long-Term Investments	1,400,000.00	97.27%	\$1,396,062.50	(\$34,240.50)	\$1,361,822.00	\$3,500.00	\$326.93	0.26%
United States Treasury Note/Bond .375% 30 Nov 2025	91282CAZ4	BLH34N9	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	96.98%	\$1,479,023.44	(\$24,308.44)	\$1,454,715.00	\$5,625.00	\$525.41	0.39%
United States Treasury Note/Bond .5% 31 Mar 2025	91282ZF0	BKPSY51	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	98.34%	\$1,499,062.50	(\$23,962.50)	\$1,475,100.00	\$7,500.00	\$1,957.43	0.51%
United States Treasury Note/Bond 1.125% 28 Feb 2025	91282ZC7	BL1LYC8	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	100.35%	\$1,506,210.94	(\$930.94)	\$1,505,280.00	\$16,875.00	\$5,827.01	1.12%
United States Treasury Note/Bond 1.375% 15 Oct 2022	912828YK0	BKTQP92	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	100.80%	\$1,496,484.38	\$15,585.82	\$1,512,070.20	\$20,625.00	\$4,532.97	1.36%
United States Treasury Note/Bond 1.5% 30 Sep 2024	912828YH7	BIYQBF8	Fixed Income	City Of Casper, Long-Term Investments	1,200,000.00	101.58%	\$1,195,875.00	\$23,061.00	\$1,218,936.00	\$18,000.00	\$4,697.81	1.48%
United States Treasury Note/Bond 1.5% 31 Oct 2024	912828YM6	BKZ7NF1	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	101.57%	\$1,501,523.44	\$21,966.56	\$1,523,490.00	\$22,500.00	\$3,977.90	1.48%
United States Treasury Note/Bond 1.625% 31 Oct 2023	912828T91	BDR0DB5	Fixed Income	City Of Casper, Long-Term Investments	1,500,000.00	101.68%	\$1,485,468.75	\$39,731.25	\$1,525,200.00	\$24,375.00	\$4,309.40	1.60%
United States Treasury Note/Bond 2% 15 Feb 2022	912828SF8	XXMSV63	Fixed Income	City Of Casper, Long-Term Investments	1,400,000.00	100.23%	\$1,391,468.75	\$11,709.25	\$1,403,178.00	\$28,000.00	\$10,728.26	2.00%
United States Treasury Note/Bond 2.125% 30 Jun 2022	912828XG0	BZ56VG0	Fixed Income	City Of Casper, Long-Term Investments	1,000,000.00	100.93%	\$975,468.75	\$33,831.25	\$1,009,300.00	\$21,250.00	\$176.10	2.11%
United States Treasury Note/Bond 2.625% 28 Feb 2023	9128284A5	BYZMJZ6	Fixed Income	City Of Casper, Long-Term Investments	1,000,000.00	102.47%	\$998,750.00	\$25,980.00	\$1,024,730.00	\$26,250.00	\$9,064.23	2.56%
					26,645,460.60		\$26,569,874.08	\$156,952.15	\$26,726,826.23	\$379,475.04	\$92,733.47	
<b>Short-Term Investments</b>												
<b>Cash &amp; Cash Equivalents</b>												
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	3,468,113.51	\$1.00	\$3,468,113.51	\$0.00	\$3,468,113.51	\$349.59	\$0.00	0.01%
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	48.90	\$1.00	\$48.90	\$0.00	\$48.90	\$0.00	\$0.00	0.01%
<b>Commercial Paper</b>												
ALPINE SECURITIZATION LTD DCP 01 Jul 2022	02088XG10	US02088XG101	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.91%	\$2,495,333.33	\$2,291.67	\$2,497,625.00	\$0.00	\$0.00	0.00%
ATLANTIC ASSET SECURITIZATION DCP 20 Jan 2022	04821UAL61	US04821UAL61	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	3,000,000.00	99.99%	\$2,998,179.99	\$1,655.01	\$2,999,835.00	\$0.00	\$0.00	0.00%
BAYERISCHE LANDESBANK DCP 25 Apr 2022	07274MDR3	US07274MDR34	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	3,000,000.00	99.95%	\$2,997,285.00	\$1,302.48	\$2,998,587.48	\$0.00	\$0.00	0.00%
CEDAR SPRING CAP CO LLC DCP 22 Feb 2022	15060YBN9	US15060YBN94	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.98%	\$2,498,288.90	\$1,286.10	\$2,499,575.00	\$0.00	\$0.00	0.00%
CHESHAM FIN LTD DCP 11 May 2022	16536JEB9	US16536JEB98	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.93%	\$2,497,666.68	\$631.22	\$2,498,297.90	\$0.00	\$0.00	0.00%
CITIGROUP GLOBAL MKTS INC DCP 01 Feb 2022	17327BB12	US17327BB129	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	3,000,000.00	99.99%	\$2,995,920.00	\$3,804.99	\$2,999,724.99	\$0.00	\$0.00	0.00%
CREDIT INDUSTRIEL ET COML DCP 23 Feb 2022	22536MBP2	US22536MBP23	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.98%	\$2,498,783.33	\$783.32	\$2,499,566.65	\$0.00	\$0.00	0.00%
EBURY FINANCIAL LLC DCP 21 Mar 2022	27873KCM2	US27873KCM27	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.97%	\$2,498,240.28	\$1,055.55	\$2,499,295.83	\$0.00	\$0.00	0.00%
HALKIN FIN LLC DCP 07 Apr 2022	40588MD79	US40588MD799	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	1,500,000.00	99.96%	\$1,498,862.51	\$543.73	\$1,499,406.24	\$0.00	\$0.00	0.00%
HONEYWELL INTL INC DCP 18 May 2022	43851UEJ8	US43851UEJ88	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,000,000.00	99.93%	\$1,998,588.34	(\$23.90)	\$1,998,564.44	\$0.00	\$0.00	0.00%
ING US FDG LLC DCP 15 Jun 2022	45685RFF9	US45685RFF91	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	1,500,000.00	99.91%	\$1,498,518.33	\$183.33	\$1,498,701.66	\$0.00	\$0.00	0.00%
MANHATTAN ASSET FDG CO LLC DCP 06 Jan 2022	56274MA69	US56274MA694	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	3,000,000.00	100.00%	\$2,998,119.99	\$1,853.34	\$2,999,973.33	\$0.00	\$0.00	0.00%
MOUNTCLIFF FDG LLC DCP 09 Feb 2022	62455BB95	US62455BB957	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.99%	\$2,496,043.05	\$3,666.65	\$2,499,709.70	\$0.00	\$0.00	0.00%
SALVATION ARMY DCP 14 Jun 2022	79584SFE1	US79584SFE19	Cash & Cash Equivalents	City Of Casper, Short-Term Investments	2,500,000.00	99.91%	\$2,497,260.43	\$588.87	\$2,497,849.30	\$0.00	\$0.00	0.00%
					37,968,162.41		\$37,935,252.57	\$19,622.36	\$37,954,874.93	\$349.59	\$0.00	
<b>Various-Term Investments</b>												
<b>Cash &amp; Cash Equivalents</b>												
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Various-Term Investments	225,660.52	\$1.00	\$225,660.52	\$0.00	\$225,660.52	\$22.75	\$0.00	0.01%
Invesco Treasury Portfolio	TRPXX	825252406	Cash & Cash Equivalents	City Of Casper, Various-Term Investments	13,132.79	\$1.00	\$13,132.79	\$0.00	\$13,132.79	\$1.32	\$0.00	0.01%
<b>Mortgage Backed Securities</b>												
Fannie Mae Pool FN 735960 Ft 01 Sep 2035	31402RTR0	US31402RTR02	Fixed Income	City Of Casper, Various-Term Investments	12,034.02	101.41%	\$11,879.84	\$324.10	\$12,203.94	\$281.36	\$25.01	2.31%
Fannie Mae Pool FN 910920 6.5% 01 Feb 2022	31411LAV3	US31411LAV36	Fixed Income	City Of Casper, Various-Term Investments	191.40	100.09%	\$195.41	(\$3.84)	\$191.57	\$12.44	\$1.11	6.49%
Fannie Mae Pool FN 920967 Ft 01 Jan 2037	31412CFG0	US31412CFG06	Fixed Income	City Of Casper, Various-Term Investments	4,101.62	102.95%	\$4,110.59	\$112.07	\$4,222.66	\$59.88	\$5.32	1.42%
<b>Government Securities</b>												
Federal Farm Credit Banks Funding Corp .55% 16 Sep 2025	3133EL7K4	BM9BZNS	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	97.43%	\$1,499,250.00	(\$37,770.00)	\$1,461,480.00	\$8,250.00	\$2,452.08	0.56%
Federal Farm Credit Banks Funding Corp 2.02% 17 Oct 2022	3133EH553	BFYBZ77	Fixed Income	City Of Casper, Various-Term Investments	1,000,000.00	101.50%	\$977,970.00	\$37,030.00	\$1,015,000.00	\$20,200.00	\$4,264.44	1.99%
Federal Farm Credit Banks Funding Corp 2.23% 02 Feb 2023	3133EG5Y7	BD835L8	Fixed Income	City Of Casper, Various-Term Investments	1,605,000.00	102.17%	\$1,559,286.39	\$80,590.26	\$1,639,876.65	\$35,791.50	\$15,012.54	2.18%
Federal Farm Credit Banks Funding Corp 2.875% 17 Jul 2023	3133EJUS6	BFXJBD7	Fixed Income	City Of Casper, Various-Term Investments	1,200,000.00	103.85%	\$1,191,108.00	\$55,056.00	\$1,246,164.00	\$34,500.00	\$15,908.33	2.77%
Federal Home Loan Banks 1.375% 17 Feb 2023	3130AJ7E3	BM918C5	Fixed Income	City Of Casper, Various-Term Investments	1,000,000.00	101.07%	\$998,160.00	\$12,510.00	\$1,010,670.00	\$13,750.00	\$5,194.44	1.36%
Federal Home Loan Banks 2.55% 30 May 2023	3130AFWX1	BKON8T3	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	102.84%	\$1,500,714.00	\$41,811.00	\$1,542,525.00	\$38,250.00	\$3,506.25	2.48%

CITY OF CASPER  
 INVESTMENT LISTING  
 as of December 31, 2021

<u>Investment Asset Name</u>	<u>Primary Asset Identifier</u>	<u>Secondary Asset Identifier</u>	<u>Investment Category</u>	<u>Account Name</u>	<u>Units</u>	<u>Price</u>	<u>Cost Basis</u>	<u>Unrealized gain/loss amount</u>	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Accrued Income</u>	<u>Current Yield</u>
Federal Home Loan Banks 2.75% 10 Jun 2022	3130AEBM1	BJXQ4T4	Fixed Income	City Of Casper, Various-Term Investments	1,200,000.00	101.14%	\$1,194,396.00	\$19,320.00	\$1,213,716.00	\$33,000.00	\$2,108.33	2.72%
Federal Home Loan Mortgage Corp .32% 28 Jun 2024	3134GXJ4	BMYYQ14	Fixed Income	City Of Casper, Various-Term Investments	1,400,000.00	98.99%	\$1,400,698.60	(\$14,838.60)	\$1,385,860.00	\$4,480.00	\$62.22	0.32%
Federal Home Loan Mortgage Corp 2.375% 09 Aug 2022	3134GBA69	BG87T55	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	101.26%	\$1,484,943.00	\$34,017.00	\$1,518,960.00	\$35,625.00	\$14,250.00	2.35%
Federal National Mortgage Association 1.625% 15 Oct 2024	3135G0W66	BKRPMX4	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	101.86%	\$1,497,435.00	\$30,465.00	\$1,527,900.00	\$24,375.00	\$5,281.25	1.60%
Federal National Mortgage Association 1.75% 02 Jul 2024	3135G0V75	BK749R4	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	102.19%	\$1,506,195.00	\$26,670.00	\$1,532,865.00	\$26,250.00	\$13,197.92	1.71%
<i>US Treasuries</i>												
United States Treasury Note/Bond .25% 15 Mar 2024	91282CBR1	BMDB780	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	98.81%	\$1,496,250.00	(\$14,175.00)	\$1,482,075.00	\$3,750.00	\$1,139.51	0.25%
United States Treasury Note/Bond .375% 30 Apr 2025	91282ZL7	BMWWQN2	Fixed Income	City Of Casper, Various-Term Investments	1,600,000.00	97.78%	\$1,604,375.00	(\$39,879.00)	\$1,564,496.00	\$6,000.00	\$1,060.77	0.38%
United States Treasury Note/Bond .375% 30 Nov 2025	91282CAZ4	BLH34N9	Fixed Income	City Of Casper, Various-Term Investments	1,000,000.00	96.98%	\$980,312.50	(\$10,502.50)	\$969,810.00	\$3,750.00	\$350.27	0.39%
United States Treasury Note/Bond .875% 30 Jun 2026	91282CCJ8	BMBYXC7	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	98.41%	\$1,492,500.00	(\$16,290.00)	\$1,476,210.00	\$13,125.00	\$108.77	0.89%
United States Treasury Note/Bond 1% 15 Dec 2024	91282CDN8	BP6NM34	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	100.11%	\$1,502,343.75	(\$708.75)	\$1,501,635.00	\$15,000.00	\$780.83	1.00%
United States Treasury Note/Bond 1.125% 31 Oct 2026	91282CDG3	BN7DP63	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	99.34%	\$1,492,500.00	(\$2,460.00)	\$1,490,040.00	\$16,875.00	\$2,953.13	1.13%
United States Treasury Note/Bond 1.375% 31 Jan 2025	91282Z52	BKMH6B1	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	101.14%	\$1,496,601.56	\$20,513.44	\$1,517,115.00	\$20,625.00	\$8,743.20	1.36%
United States Treasury Note/Bond 1.625% 31 Oct 2023	91282T91	BDR0DB5	Fixed Income	City Of Casper, Various-Term Investments	1,000,000.00	101.68%	\$990,937.50	\$25,862.50	\$1,016,800.00	\$16,250.00	\$2,872.93	1.60%
United States Treasury Note/Bond 1.875% 31 Mar 2022	91282W89	BD0N7Z3	Fixed Income	City Of Casper, Various-Term Investments	1,000,000.00	100.43%	\$999,296.88	\$4,963.12	\$1,004,260.00	\$18,750.00	\$4,893.54	1.87%
United States Treasury Note/Bond 2% 15 Feb 2022	91282SF8	XXMSV63	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	100.23%	\$1,490,859.38	\$12,545.62	\$1,503,405.00	\$30,000.00	\$11,494.56	2.00%
United States Treasury Note/Bond 2.25% 31 Dec 2023	91282V23	BDG08X3	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	103.00%	\$1,490,507.81	\$54,432.19	\$1,544,940.00	\$33,750.00	\$279.69	2.18%
United States Treasury Note/Bond 2.75% 30 Apr 2023	9128284L1	BFXTNR6	Fixed Income	City Of Casper, Various-Term Investments	1,500,000.00	102.92%	\$1,485,937.50	\$57,892.50	\$1,543,830.00	\$41,250.00	\$7,292.82	2.67%
					<u>31,760,120.35</u>		<u>\$31,587,557.02</u>	<u>\$377,487.11</u>	<u>\$31,965,044.13</u>	<u>\$493,974.25</u>	<u>\$123,239.26</u>	

# January 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <i>5:00 p.m.</i> - CNFR (Freel, Cathey)	4 <i>6:00p</i> - Council Meeting	5 <i>11:30a</i> -Drug Court (Engebretsen)	6 <i>7:00p</i> -Youth Empowerment (Pacheco)	7	8
9 <i>4:30 p.m.</i> - Casper Youth Council (Gamroth, Pacheco)	10 <i>8:30a</i> -Historic Preservation (Engebretsen)	11 <i>4:30p</i> -Council Work Session	12 <i>11:30a</i> -DDA (Gamroth) <i>6:00p</i> -Amoco Re-use JPB (Quest)	13 <i>4:30p</i> -Leisure Services Board (Engebretsen) <i>7:00p</i> -Youth Empowerment (Pacheco)	14 <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	15
16	17 <b>Martin Luther King / Equality Day</b>  <b>City Offices OPEN</b>	18 <i>11:30a</i> -Regional Water JPB (Cathey, Powell, Knell, Freel) <i>4:00p</i> -Chamber of Commerce (Cathey, Freel)  <i>6:00p</i> -Council Meeting	19 <i>7:00 a.m.</i> - Annual Advance Casper breakfast and Elections. (Freel, Gamroth)	20 <i>7:00a</i> -Mayor/ Commissioner <i>11:00a</i> -Housing Authority (Gamroth) <i>4:00p</i> -Contractors' Licensing Board (Knell) <i>5:30p</i> - City County Board of Health (Freel) <i>6:00p</i> - Planning & Zoning (Knell) <i>7:00p</i> -Youth Empowerment (Pacheco)	21 <i>3:00p</i> -LGBTQ Advisory Committee (Freel, Pacheco)	22
23	24 <i>12:30p</i> -Senior Services (Engebretsen) <i>4:00p</i> -OYD Advisory Committee (Pollock, Freel)	25 <i>11:30a</i> -Travel & Tourism (Freel, Johnson)  <i>4:30p</i> -Council Work Session	26 <i>7:00a</i> -CPU Advisory Board (Cathey) <i>11:30p</i> -NIC (None) <i>5:15p</i> -CAP (None)	27 <i>11:30a</i> - Disability Council (Pacheco) <i>1:00 p</i> -Civil Service Commission (None) <i>7:00p</i> -Youth Empowerment (Pacheco)	28	29
30	31					

## C. A. S. P. E. R.

**C**OMMUNICATION

**A**CCOUNTABILITY

**S**TEWARDSHIP

**P**ROFESSIONALISM

**E**FFICIENCY

**R**ESPONSIVENESS

# **PUBLIC SERVICE OPPORTUNITY**

**The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.**

This board is responsible for the oversight of the reuse of the former Amoco Refinery Property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons. This partial term to be filled will be from March 9, 2022 until December 31, 2024. Upon completion of the initial term, a letter of interest will be required to fill the next portion of the three-year term.

If you are interested in participating in the rewarding and important work of this board and community, please submit a letter of interest, along with a brief resume of your experience to Amoco Reuse Agreement Joint Powers Board, 2435 King Blvd., Suite 249R, Casper, Wyoming 82604. Attention: Renee Hahn. The deadline for accepting these applications is Friday, February 25, 2022.

If you have questions about the work of the board, please call [Renee Hahn](tel:472-5591) at 472-5591.



## FY 2022 Community Promotions Final Report

Please file this form within **30 days** of the conclusion of your event. Submit this form electronically to the City Manager's Office at [rjodansmith@casperwy.gov](mailto:rjodansmith@casperwy.gov). Submit any bills for reimbursement electronically to [ftremel@casperwy.gov](mailto:ftremel@casperwy.gov). **Failure to complete and send in this form could result in a denial of payment for in-kind, facilities, AND cash funding, as well as a disqualification from any future funding grants.**

Organization: Casper Soccer Club, Inc Program/ Event: 24th Annual Fall Classic

Contact Person: Wendy Brown Phone Number: 307-473-2617 Date: 12/27/2021

Email Address: wendyb@caspersoccerclub.com

### 1. Mission

Please state the agency's mission/vision:

### 2. Written Account of your Event

Please attach a written account of your event. Was the event successful? Did it go off as expected? Were there any problems? **Please limit your written account to one (1) page of written material.**

### 3. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this event. **Please include the amount you were allocated from community promotions funding and whether it was for cash, in-kind, facilities, or any combination of the three.**

### 4. Program Significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
- b. What impact did the program have on the specified target population and community?
- c. Have there been significant trends over the past months regarding your target population?

### 5. Results

- a. Please describe the outcomes/outputs
- b. Please describe the method of measurement
- c. Please describe the performance results

### 6. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the event
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
- d. How could the event have worked better?
- e. How will you address this?



# 2022 Community Promotions Final Report

Casper Soccer Club – 24th Fall Classic – September 11-12, 2021

1. **Mission statement:** The Casper Soccer Club, Central Wyoming's premier soccer organization, provides lifelong opportunities for challenge and growth - both on and off the pitch. The Casper Soccer Club provides soccer programming and opportunities for all ages and abilities to enhance soccer skills, promote a healthy lifestyle and help teach valuable life lessons.
2. The Casper Soccer Club was the host of the Casper Fall Classic on September 11 & 12, 2021. 130 teams converge at the North Casper Soccer Complex to compete in the 2-day, 236 game event. Teams from Jackson, Sheridan, Rock Springs Green River, Gillette, Buffalo, Lander, Riverton, Cody, Billings, Rapid City, Powell, Cheyenne, Douglas and Casper came together to compete. 1672 players participated in the Fall Classic ranging from 8U to 19U teams. 1<sup>st</sup> and 2<sup>nd</sup> place awards were present in each of the listed age divisions. The Casper Fall Classic was a successful event. We did have a few teams that had to cancel due players/coaches contracting the coronavirus. We were able to adjust schedules the days before the event and even the day of to accommodate the changes. The changes in the schedule did cause some issues with the referee schedule. We were able to adjust and reassign referees. Several of the assistant referee positions were not filled.

3. Financial See Attached

#### 4. Program Significance

- Soccer players ages 7 to 19 came together to compete in the 236 games of soccer
- Provides a quality event for youth soccer teams from around Wyoming & surrounding states
- Provide a great event for WSA teams to meet their game requirements for State Cup
- 130 teams with 1672 roster players attended the event
  - Approximately 3500 spectators also attended (parents, grandparents, etc.)
- Consistent attendance over the last 4 years
  - The number of U8-U10 teams participating has increase in the last 5 years, which is reflected in the growth of the participants.

#### 5. Results

The 130 teams participated in a well-run soccer tournament. Teams were guaranteed 3 games and the possibility of a championship game for each age bracket from 10U to 19U. Some adjustments had to be made due to teams having to withdraw due to covid. Teams were notified as quickly and efficiently as possible. Teams were able to adjust and were at their scheduled games. The event went as planned and with very little complaints from the spectators. 85 Referees worked the event, and they were from around the state of Wyoming, Montana and South Dakota.

#### 6. Results / Impact

- The event brought together 1672 youth players to the city of Casper to play in an event.

- The brackets were well matched and the games were competitive.
- Awards were presented to 1<sup>st</sup> & 2<sup>nd</sup> place in the 10U to 19U divisions.
- 8U teams play festival style of play and received participation medals.
- 85 referees worked the soccer games.
- Estimated economic impact of the event on the Casper Community is over \$2,000,000.

<b>24th Casper Fall Classic 2021 Budget</b>				
September 11-12,2021				
	Projected		ACTUAL Budget	
	Income	Expenses	Income	Expenses
<b>Income</b>				
Entry Fees (95 teams) Average entry fee \$440	41,800.00		\$ 67,015.00	
Referee bond (restricted income)				
Concessions	900.00		\$ 1,172.52	
Photo Vender	300.00		\$ 350.00	
Concession/Vender Fees	350.00		\$ 551.50	
t-shirts	2,000.00		\$ 5,788.00	
<b>Total Income</b>	<b>45,350.00</b>		<b>\$ 74,877.02</b>	
<b>Expenses</b>				
Referee Expenses				
Referee Assigning Fee 444 assigments x \$3.25		\$1,462.50	\$ 1,917.50	
Assistant Referee Assigning Fee		\$400.00	\$ 450.00	
Referee payments		\$13,652.50	\$ 18,060.00	
Lodging (referee)/travel expenses		\$2,500.00	\$ 876.96	comp rooms Ramkota
Meals & Snacks & Beverages		\$1,750.00	\$ 1,456.00	
Referee Assessments (maintance assessments)only if cost effective		\$560.00	\$ -	
<b>Subtotal Referee Expenses</b>		<b>\$20,325.00</b>		
<b>WYS Sanction fees/Insurance - \$30 team/\$20(U8)</b>		\$2,700.00	\$ 3,850.00	
<b>App to host fee</b>		\$350.00	\$ 350.00	
<b>Credit card processing fees</b>		\$1,155.00	\$ 4,433.92	
<b>Got Soccer Mngmnt Fee - \$15/team</b>		\$1,350.00	\$ 2,145.00	
<b>Signup.com</b>			\$ 19.98	
<b>Field Prep-labor/paint/supplies</b>		\$2,345.00	\$ 2,450.00	
Equipment-goal ties /Flags		\$350.00	\$ 299.00	
<b>Awards-Medals/Trophies</b>				
15 divisions x 18 players x 2 (1st &2nd)x \$4.25/award		\$2,295.00	\$ 2,649.11	
Promo Item-		\$2,400.00		
<b>Programs/ Poster Schedules/Misc-game cards/misc supplies</b>		\$750.00	\$ 741.54	
<b>Rental Equipment</b>				
Tent/Chairs/Table		\$1,100.00	\$ 794.00	
golf cart			\$ 150.00	
<b>City Lease \$500/day x 2 days *</b>		\$1,000.00	\$ 606.25	393.75 Promo Grant
<b>Sanitation (R&amp;R Services/adding services already contracted w/city )</b>		\$975.00	\$ 1,100.00	
<b>Trash</b>		\$300.00	\$ 157.00	69.00 Promo Grant
<b>Utility/Building/Office Cost for Event</b>		\$250.00	\$ 343.27	
<b>Concession labor</b>		\$900.00	\$ 1,060.00	
<b>Medical Services -</b>		\$2,450.00	\$ 1,697.50	
<b>Tournament Director/staff Cost</b>		\$2,490.00	\$ 3,389.77	
<b>Subtotal Other Expenses</b>		<b>\$23,160.00</b>		
<b>Total Income</b>	<b>47,350.00</b>		<b>\$ 74,877.02</b>	
<b>Total Expenses</b>		<b>\$43,185.00</b>		<b>\$ 48,996.80</b>
<b>NET INCOME /LOSS</b>				<b>\$ 25,880.22</b>

The Community Promotional Grant lowered the fees for the facilities and for the trash services that was used for the 24th Casper Fall Classic. The trash costs were reduced by \$69 and the facility cost was reduced by \$393.75. We received a discounted hotel rate and a few comp rooms from the Ramkota to help with the cost.

**7. Attendance and Participation**

In order to gauge the impact that your event has had on the community, it is important that we know how many people attended and/or participated in your event.

- a. **Please fill out the information in one of the three boxes below.** If you intend to use a counting method that is not listed, then please contact Fleur Tremel in the City Manager’s Office (235-8224) to inquire about pre-approval.
- b. Please provide information as to number of participant/spectators who are from Casper and those that are from outside of Casper, as well as what method you used to count.

**Attendance and Participation**

Please fill out one of these three sections as instructed on the opposite side of this page.

<i>I can <b>Accurately Count</b> the number of people who attended my event because:</i>	
<input type="checkbox"/> We sold tickets <input type="checkbox"/> We took a turnstile count or counted people as they came in <input type="checkbox"/> We conducted an organized head count <input checked="" type="checkbox"/> All participants were registered <input type="checkbox"/> We used sign-in sheets <input type="checkbox"/> <i>We used another method that was pre-approved by the City Manager’s Office</i>	
<b>Number who Actively Participated:</b>	1672
Number who attended as Spectators:	

<i>I can only make a <b>Rough Estimate</b> of the number of people who attended my event.</i>	
Number who Actively Participated:	
<b>Number who attended as Spectators:</b>	3500 estimated

<i>I can make an <b>Educated Guess</b> at the number of people who attended my event because:</i>	
<input type="checkbox"/> We counted cars <input type="checkbox"/> We filled a certain amount of space <i>For example: “We filled fifteen rows of 20 seats each” or “We filled two 20 x30 foot rooms with people”</i> <input type="checkbox"/> <i>We used another method that was pre-approved by the City Manager’s Office</i>	
Number who Actively Participated:	
Number who attended as Spectators:	

***What's the difference between a participant and a spectator?***

A **participant** is someone who is actively involved in the activity; a **Spectator** is someone who passively enjoyed it. Please don't count people twice – one person can't be both a Participant and a Spectator! For example:

<b>If your event was....</b>	<b>Then your count of <u>Participants</u> would include...</b>	<b>And your count of <u>Spectators</u> would include...</b>
<i>.... a Baseball Tournament</i>	<i>Players, coaches, volunteers, and other people who helped out with the tournament</i>	<i>The people who were sitting in the bleachers.</i>
<i>.... a Bake Sale fundraiser</i>	<i>People who cooked, set up tables, handed out flyers, etc.</i>	<i>The people who came to shop at the bake sale, even if they didn't buy anything</i>
<i>... a class for teens about alcohol abuse</i>	<i>The teachers, the people who organized and hosted the event</i>	<i>The students who attended the class.</i>
<i>.... a soup kitchen that gave food to the homeless</i>	<i>People who worked in the kitchen, advertised the program, etc.</i>	<i>The people who received the food.</i>

**ADDITIONAL NOTES (IF NEEDED):** \_\_\_\_\_

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# **PUBLIC SERVICE OPPORTUNITY**

**The City of Casper is accepting applications from interested individuals who wish to serve as a member of the Civil Service Commission.**

The Civil Service Commission is responsible for the oversight of the City of Casper sworn police and fire personnel matters including entry-level testing procedures, promotional exams, and disciplinary actions (i.e. suspensions, demotions, and terminations). The Commission consists of three members that are committed to serving a three (3) year term.

We are seeking an individual who has high integrity, discretion, communication skills, and professionalism. The ideal individual is community-oriented and committed to being an active board member. The successful candidate must be willing to volunteer their personal time and be able to handle information with the utmost confidentiality.

If you are interested in participating in the altruistic work of this board, please submit a letter of interest, along with a brief resume of your experience, to the Human Resources Office, 200 North David Street – Suite 107, Casper, Wyoming, 82601. The deadline for accepting these applications is **January 21, 2022**.

If you have questions about the work of the board, please call Heidi Rood at (307) 235-8421.



**HALL OF JUSTICE JOINT POWERS BOARD AGENDA  
COMMISSIONERS CONFERENCE ROOM  
JANUARY 4, 2022 10:00 A.M.**

- I. Call Meeting to Order
- II. Approval of August 2, 2021 Meeting Minutes
- III. Financial Statement
- IV. Building Status (Maintenance, remodel, plans, etc.)
  - a. GW Mechanical Proposal: Install Fire Prevention Backflow Assembly correctly \$9,200.00
  - b. GW Mechanical Proposal: Replace Check Valves at Sewer Pump Pits \$8,075.00
  - c. GW Mechanical Proposal: Repair Sanitary Leak on 3<sup>rd</sup> Floor & 2<sup>nd</sup> Floor Ceiling; Set 2 Toilets on the 3<sup>rd</sup> Floor (*owner providing fixtures and plumbing connection materials*)-\$4,875.00
  - d. Action Glass \$21,500.00 - Bulletproof Glass for Municipal Court
- V. Other Business
  - a. 2022/2023 Meeting Schedule – *added to calendar invites*
- VII. Adjournment

**NEXT MEETING:  
APRIL 5, 2022 @ 10:00 A.M.  
COMMISSIONERS CONFERENCE ROOM**

**HALL OF JUSTICE JOINT POWERS BOARD  
AUGUST 2, 2021 MINUTES**

Commissioner Jim Milne called the meeting to order at 2:00 p.m. Members present were Commissioner Dave North, Charlie Moore, Councilmember Lisa Engebretsen and Steve Cathey. Others present were Tom Popilek, Dylan Lewallen, Nick Martinez, Sheriff Harlin and Tracy Good, Tom Green, Michelle Maines and Jolene Martinez.

Charlie Moore moved for approval of the July 7, 2021 Meeting Minutes. Dave North seconded the motion. Steve Cathey abstained. Motion carried.

Charlie Moore moved for approval of the Approval of April 15, 2021 Special Meeting Minutes. Lisa Engebresten seconded the motion. Motion carried.

Nick Martinez reported the ending balance as of June 30, 2021 was reported as \$67,222.35. Tracy Good reported the balance does not include the \$18,933.81 portion she has billed the City of Casper for the garage door.

Clerk Good reported the balance does not contain any expenditures for the garage replacement.

Commissioner Milne reported the BOCC has been looking into the budget to bring account up to \$100,000 asked the City of Casper do same. 50/50 split.

**Building Report – Tom Popilek, Facilities Manager (7-29-2021 memo sent with packet via email)**

- A. Silva Concrete is still operating, but company has closed their doors. Sidewalk Repair on the Entire North & Entire West Side of Building  
Silva Cement Works -\$24,560.00  
Silva Cement Work -\$25,560.00 (if Silva Removes the Cement for Barricades)
- B. Concrete Repair on the West Entrance where the Railing Ties in & Ramp  
Silva Cement Works – see bid above

At the request of County Attorney, Nelson Tom Popilek and Tom Green worked together to meet WY statute requirements regarding bid requirements. Deputy County Attorney Green reported according to the Resolution attached the Joint Powers Agreement (dated March 11, 1976; page 6 section .3.2 and .3.3) the County is solely responsible for providing the maintenance; paying for the maintenance; County bills the City of Casper quarterly. Tom Popilek has met the requirements for the County bidding policy/operations. Project is under the \$49,000 threshold; therefore the bids Tom Popilek has already received meet County requirements. As long as the bidder honors the bid and dollar amount project can move forward regardless of the date of the bid. Board has been consistent based on the JPB Agreement.



Tom Green reported if project gets approved a standard agreement will be drafted by the County Legal department. No further action required by the JPB.

Dave North moved to move forward and accept the bid from Silva cement in the amount of \$26,385.00. Steve Cathey seconded the motion. Motion carried.

C. 5<sup>th</sup> Floor Municipal Court Carpet \$6,257.08

Municipal Court/5<sup>th</sup> floor is requesting new carpet. A witness stand was removed resulting in no carpet. City of Casper Risk Manager/HR has deemed a risk. For budgetary purposes only, Carpet One has quoted \$6,257.08 to replace carpet in the entire court area (square carpet tile, removal, install and disposal). Carpet tiles last longer than roll carpet.

Steve Cathey move to get a firm quote from Carpet One include square footage and timeline of installation. Charlie Moore seconded the motion. Motion carried.

Steve Cathey moved to have the quote distributed via email for approval with the maximum allowance of \$10,000. Lisa Engebretsen seconded the motion. Motion carried.

**Other Business:**

**Adjourn**

The meeting was adjourned at 2:21 p.m.

**HALL OF JUSTICE JOINT POWERS BOARD  
DETENTION CENTER POWERS BOARD AGENDA  
2021/2022 MEETING DATES**

October 5, 2021	10:00 a.m.	COMMISSIONERS' CONF. ROOM
January 4, 2022	10:00 a.m.	COMMISSIONERS' CONF. ROOM

<b>Natrona County Treasurer</b>				
<b>JOINT POWERS HALL OF JUSTICE</b>				
<b>Per Bank of West &amp; First Interstate Bank statements and/or online bank activity report:</b>				
6/30/2021	BALANCE	0.00	<b>86,156.16</b>	
7/20/2021	CHECK#1057	(1,054.63)	<b>85,101.53</b>	Garage Door-Summit Electric
7/27/2021	CHECK#1058	(36,813.00)	<b>48,288.53</b>	Remove, furnish & install door-Overhead Door
7/28/2021	DEPOSIT	18,933.82	<b>67,222.35</b>	County-50% of check #1057 & #1058
7/30/2021	<b>A</b>	37,867.63	<b>105,089.98</b>	
7/31/2021	BALANCE	0.00	<b>105,089.98</b>	
8/31/2021	INTEREST	0.75	<b>105,090.73</b>	
8/31/2021	BALANCE	0.00	<b>105,090.73</b>	
9/29/2021	CHECK#2001	(25,960.00)	<b>79,130.73</b>	Silva Cement-Sidewalk replacement
9/30/2021	INTEREST	0.86	<b>79,131.59</b>	
9/30/2021	BALANCE	0.00	<b>79,131.59</b>	
10/13/2021	<b>A</b>	(37,867.63)	<b>41,263.96</b>	
10/29/2021	INTEREST	0.48	<b>41,264.44</b>	
10/29/2021	BALANCE	0.00	<b>41,264.44</b>	
11/30/2021	CHECK#2002	(6,451.61)	<b>34,812.83</b>	Carpet One-5th Floor-HOJ Building
11/30/2021	INTEREST	0.36	<b>34,813.19</b>	
11/30/2021	BALANCE	0.00	<b>34,813.19</b>	
12/9/2021	DEPOSIT	16,318.30	<b>51,131.49</b>	County-50% of check #2001 & #2002 & Summit Electric -\$225
12/9/2021	<b>B</b>	(225.00)	<b>50,906.49</b>	Summit Electric-terminate electrical under judge & witness stands
12/28/2021	BALANCE	0.00	<b>50,906.49</b>	
<p><b>A</b> Note: The Bank of West account was closed 7/29/21 before check #1057 &amp; #1058 cleared on 7/29/21. The County Treasurer transferred \$37,867.63 from the Bank of West-General account on 7/30/21 to pay these. The County Treasurer opened a new bank account at First Interstate Bank on 8/5/21. The new First Interstate Bank account repaid \$37,867.63 to First Interstate-Treasurer General bank account on 10/13/21.</p>				
<p><b>B</b> Check #2002 written in Jail JPB account should have been paid out of Hall of Justice JPB bank account. The County Treasurer transferred money from Hall of Justice JPB bank account to Jail JPB bank account on 12/9/21.</p>				

# PROPOSAL



P.O. BOX 2392 • MILLS, WY 82644

(307) 472-1833

FAX: (307) 472-2037

*Hold*

PROPOSAL SUBMITTED TO <b>Natrona County Building Maintenance</b>	tpopilek@natrona.net	PHONE <b>307-333-3252</b>	Fax	DATE <b>9/3/2021</b>
STREET ADDRESS		JOB NAME <b>FP backflow assembly</b>		
CITY, STATE and ZIP CODE		JOB LOCATION <b>Hall of Justice</b>		

We hereby submit specifications and proposal for:

Install fire prevention backflow assembly correctly.

**Nine-thousand, two-hundred dollars.** \_\_\_\_\_ dollars **\$9,200.00**

Payment to be made as follows:

All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra change over and above the estimate. All agreements contingent upon articles, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature **Brandon Cockrum**

Please Note: This proposal may be withdrawn by us if not accepted within 30 days

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_  
Date: \_\_\_\_\_

**Terms and Conditions:** It is mutually agreed that any service or product provided shall hereby be subject to all terms and conditions herein contained, including the terms and conditions on the reverse side of this sheet. A copy of the Terms and Conditions will be provided to you upon request.

## Exhibit A

**PAYMENT TERMS:** Unless otherwise specified, all invoices are due and payable within 30 days. A cash discount will be allowed only if items or amounts specified on the invoice as subject to discount provided, also, the invoice is paid within the discount period indicated. In any event, unless shown otherwise, labor, material, tax, reimbursable expenses and prepaid transportation are net cash. No cash discounts will be allowed on the cash portion of a deferred term purchase. All past due amounts arising hereunder or otherwise owing to Company shall bear interest at 1.5% per month. If default is made in the payment of any sums due to GW Mechanical, Inc., and collection or other enforcement is made through an attorney engaged by it, purchaser agrees to pay all reasonable and necessary attorney's fees, expenses, and court costs.

### LIMITED WARRANTIES

- a) **WORK PERFORMED BY THE COMPANY.** In the event any work performed hereunder by the Company is defective on account of workmanship or material, the Company agrees for a period of (30) days from date of completion, at its option, to replace or repair the product. The agreement, however, is upon condition that the Customer promptly notifies the Company in writing of any claim in this respect, setting forth in detail any such claimed defect and that the Company may be afforded a reasonable opportunity for repair of defective products. The Company shall be, in no event, liable for damages beyond the price paid by the Customer for such defective work and shall not be liable for any incidental or consequential damages whatsoever.
- b) **PRODUCTS MANUFACTURED BY OTHERS.** As to any product or item manufactured by other persons or firms (whether sold separately hereunder or incorporated into another product sold hereunder), the Company agrees only to present the Customer's claim with respect to defect to the manufacturer for adjustment and the Customer agrees that the liability of the Company shall not exceed any adjustment with respect to which such manufacturer accepts responsibility. A copy of the warranty given by each manufacturer of any product sold hereunder has either been furnished to the Customer or is available to the Customer upon written request to the Company. In this connection, each manufacturer whose products are resold by the Company are sold under a limited warranty and NO SUCH MANUFACTURER MAKES ANY WARRANTY TO GUARANTY, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY, FITNESS, DESIGN, PERFORMANCE, CAPACITY, OR EFFICIENCY OF ANY PRODUCT SOLD, AND PROVIDES THAT NO CLAIM FOR LABOR, TRANSPORTATION, SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES WILL BE ALLOWED.
- c) **LIMITED WARRANTIES EXCLUSIVE.** THE ABOVE LIMITED WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND BY ACCEPTANCE HEREOF, THE CUSTOMER AGREES THAT THERE IS NO EXPRESS OR IMPLIED WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO THE FITNESS FOR A PARTICULAR USE, MERCHANTABILITY, CAPACITY, OR EFFICIENCY OF ANY PRODUCT SOLD, AND THAT THERE ARE NO ORAL OR IMPLIED ADDITIONAL WARRANTIES MADE IN CONNECTION WITH ANY SALE BASED HEREON. THERE IS NO WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO ANY PRODUCT DESIGNATED AS SUBSTANDARD. No modification or addition to this agreement with respect to warranty of the Company, whether before or after contract of sale, shall be made except on written authority by an executive officer of this company.

**GENERAL TERMS:** All work and quotations made by Company, unless otherwise agreed in writing, are made subject to each and all the foregoing conditions, and placing of an order by Customer or delivery of such goods or services to the Customer, or use thereof by him, shall be an acceptance by the Customer of all said terms and conditions. No change or modification to the above conditions and terms will be recognized unless authorized by an executive officer of this company in writing. This contract contains all the terms and conditions pertaining to the quotations and/or sale herein referred to, and there are no verbal understandings or representations not set forth herein.



### Exhibit A

**PAYMENT TERMS:** Unless otherwise specified, all invoices are due and payable within 30 days. A cash discount will be allowed only if items or amounts specified on the invoice as subject to discount provided, also, the invoice is paid within the discount period indicated. In any event, unless shown otherwise, labor, material, tax, reimbursable expenses and prepaid transportation are net cash. No cash discounts will be allowed on the cash portion of a deferred term purchase. All past due amounts arising hereunder or otherwise owing to Company shall bear interest at 1.5% per month. If default is made in the payment of any sums due to GW Mechanical, Inc., and collection or other enforcement is made through an attorney engaged by it, purchaser agrees to pay all reasonable and necessary attorney's fees, expenses, and court costs.

### **LIMITED WARRANTIES**

- a) **WORK PERFORMED BY THE COMPANY.** In the event any work performed hereunder by the Company is defective on account of workmanship or material, the Company agrees for a period of (30) days from date of completion, at its option, to replace or repair the product. The agreement, however, is upon condition that the Customer promptly notifies the Company in writing of any claim in this respect, setting forth in detail any such claimed defect and that the Company may be afforded a reasonable opportunity for repair of defective products. The Company shall be, in no event, liable for damages beyond the price paid by the Customer for such defective work and shall not be liable for any incidental or consequential damages whatsoever.
- b) **PRODUCTS MANUFACTURED BY OTHERS.** As to any product or item manufactured by other persons or firms (whether sold separately hereunder or incorporated into another product sold hereunder), the Company agrees only to present the Customer's claim with respect to defect to the manufacturer for adjustment and the Customer agrees that the liability of the Company shall not exceed any adjustment with respect to which such manufacturer accepts responsibility. A copy of the warranty given by each manufacturer of any product sold hereunder has either been furnished to the Customer or is available to the Customer upon written request to the Company. In this connection, each manufacturer whose products are resold by the Company are sold under a limited warranty and **NO SUCH MANUFACTURER MAKES ANY WARRANTY TO GUARANTY, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY, FITNESS, DESIGN, PERFORMANCE, CAPACITY, OR EFFICIENCY OF ANY PRODUCT SOLD, AND PROVIDES THAT NO CLAIM FOR LABOR, TRANSPORTATION, SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES WILL BE ALLOWED.**
- c) **LIMITED WARRANTIES EXCLUSIVE.** THE ABOVE LIMITED WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND BY ACCEPTANCE HEREOF, THE CUSTOMER AGREES THAT THERE IS NO EXPRESS OR IMPLIED WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO THE FITNESS FOR A PARTICULAR USE, MERCHANTABILITY, CAPACITY, OR EFFICIENCY OF ANY PRODUCT SOLD, AND THAT THERE ARE NO ORAL OR IMPLIED ADDITIONAL WARRANTIES MADE IN CONNECTION WITH ANY SALE BASED HEREON. THERE IS NO WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO ANY PRODUCT DESIGNATED AS SUBSTANDARD. No modification or addition to this agreement with respect to warranty of the Company, whether before or after contract of sale, shall be made except on written authority by an executive officer of this company.

**GENERAL TERMS:** All work and quotations made by Company, unless otherwise agreed in writing, are made subject to each and all the foregoing conditions, and placing of an order by Customer or delivery of such goods or services to the Customer, or use thereof by him, shall be an acceptance by the Customer of all said terms and conditions. No change or modification to the above conditions and terms will be recognized unless authorized by an executive officer of this company in writing. This contract contains all the terms and conditions pertaining to the quotations and/or sale herein referred to, and there are no verbal understandings or representations not set forth herein.

# PROPOSAL

3rd Floor Bath  
2nd Floor ceiling



P.O. BOX 2392 • MILLS, WY 82644

(307) 472-1833

FAX: (307) 472-2037

PROPOSAL SUBMITTED TO <b>Natrona County Government Attn: Tommy</b>	PHONE	Fax	DATE <b>11/29/2021</b>
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STREET ADDRESS	JOB NAME <b>Hall of Justice</b>
----------------	------------------------------------

CITY, STATE and ZIP CODE	JOB LOCATION <b>Repair sanitary leak</b>
--------------------------	---

We hereby submit specifications and proposal for:

Repair sanitary leak on 3rd floor and set two toilets on third floor with owner provided fixtures and plumbing connection materials.

**Four-thousand, eight-hundred seventy-five dollars.** dollars **\$4,875.00**

Payment to be made as follows:

All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become and extra change over and above the estimate. All agreements contingent upon articles, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature **Brandon Cockrum**

Please Note: This proposal may be withdrawn by us if not accepted within 30 days

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Terms and Conditions: It is mutually agreed that any service or product provided shall hereby be subject to all terms and conditions herein contained, including the terms and conditions on the reverse side of this sheet. A copy of the Terms and Conditions will be provided to you upon request.

## Exhibit A

**PAYMENT TERMS:** Unless otherwise specified, all invoices are due and payable within 30 days. A cash discount will be allowed only if items or amounts specified on the invoice as subject to discount provided, also, the invoice is paid within the discount period indicated. In any event, unless shown otherwise, labor, material, tax, reimbursable expenses and prepaid transportation are net cash. No cash discounts will be allowed on the cash portion of a deferred term purchase. All past due amounts arising hereunder or otherwise owing to Company shall bear interest at 1.5% per month. If default is made in the payment of any sums due to GW Mechanical, Inc., and collection or other enforcement is made through an attorney engaged by it, purchaser agrees to pay all reasonable and necessary attorney's fees, expenses, and court costs.

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Muni court



ESTIMATE

745 N. Circle Drive Casper, WY 82601 PO Box 51236 Casper, WY 82605

Phone: 307-266-1111 Fax: 307-266-1116

Name: Natrona County Quote #: \_\_\_\_\_

Address: C/O 5th floor at Hall of Justice

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Contact: Tom Popilek E-Mail: \_\_\_\_\_

Phone: 307-262-0352 Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

### Work Description

Estimate for 3 sections of level 3 bullet resistant windows, color of frames is clear annodized, glass is 1 1/4" thick set in frame with rubber blocks so that sound will pass around. Price includes all material and labor. Please note this product has a 12 week lead time plus shipping.

Please note that additional bracing is required in ceiling for attachment to be done by others.

This Estimate is binding for 30 days. Estimate Total: \$21,500.00

**\*\*50% deposit is required to start all projects\*\***

Estimator: Gino Ariosto Date: 12/6/21

**ACCEPTANCE OF THIS ESTIMATE TO PROCEED WITH WORK LISTED HERE IN MAKES THIS A LEGAL CONTRACT. PAYMENT IS DUE AT THE TIME OF COMPLETION UNLESS OTHERWISE STATED.**

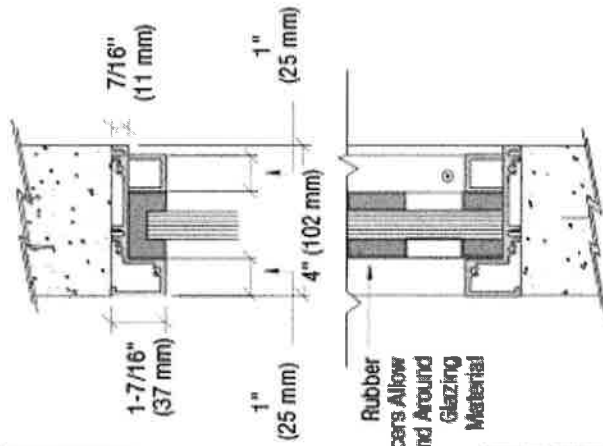
**ONCE SIGNED, AND PARTS ARE ORDERED IT CANNOT BE CANCELLED AND SIGNEE AGREES TO PAYMENT.**

**NOTE:** This estimate does not cover any existing or hidden problems that would effect completion of work listed in this estimate. Existing or hidden issues will add to the cost of this estimate and could delay completion.

**Accepted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

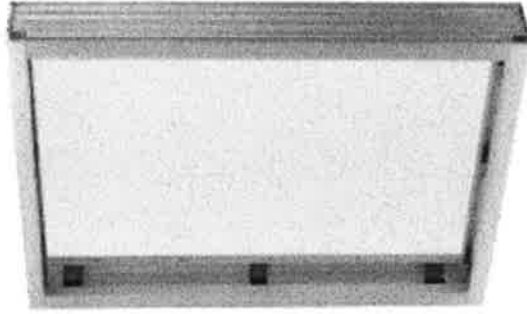


Higher protection levels available on request



Bottom U-Channel Option  
(to install over separate  
drop-in tray)

Full Frame Option



INTERIOR USE 

**DETENTION CENTER JOINT POWERS BOARD AGENDA  
COMMISSIONERS CONFERENCE ROOM  
JANUARY 4, 2022 10:00 A.M.**

- I. Call Meeting to Order
- II. Approval of the July 7, 2021 Meeting Minutes
- III. Affirm 9-9-2021 email vote to replace failed walk-in cooler at the NCDC Kitchen  
Affirm 9-21-2021 email vote to pay Summit & GW Mechanical  
Affirm 10-29-2021 email vote to pay invoices: Burbacks, Hobart and Carpet One
- IV. Financial Statement
- V. Building Status (Maintenance, remodel, plans, etc.)
  - a. GW Mechanical Proposal: Locate & Repair Sanitary Leak-Kitchen - Isolate & disconnect water, Sewer and electrical from dishwashing table. Remove table from wall and cut into wall to locate sewer. Roto-Rooter will camera and hydro jet sewer line and locate drainage problem. Repair drainage problem. Reconnect dishwashing table. Other trades to repair wall and floor ***(Excludes: Drywall, paint, concrete and electrical work)***-\$8,960.00
  - b. GW Mechanical: Perform Maintenance on 2 PK Boilers – Annual maintenance on 2 PK boilers. Have both motor starters moved to wall behind boilers. Isolate and disconnect B-1 and move to the side. Perform maintenance on B-2. Move B-1 back to position and perform maintenance. ***(Excludes: Paint, electrical, low voltage and controls and venting)***-\$6,675.00
- VI. Other Business
  - a. 2022/2023 Meeting Schedule – added to calendar invites
- VII. Adjournment

**NEXT MEETING:  
APRIL 5, 2022 @ 10:00 A.M.  
COMMISSIONERS CONFERENCE ROOM**

**DETENTION CENTER JOINT POWERS BOARD  
JULY 7, 2019 MINUTES**

Commissioner Jim Milne called the meeting to order at 2:21 p.m. Members present were Commissioner Dave North, Charlie Moore, Councilmember Lisa Engebretsen and Steve Cathey. Others present were Tom Popilek, Dylan Lewallen, Nick Martinez, Sheriff Harlin and Tracy Good, Tom Green, Michelle Maines and Jolene Martinez.

Charlie Moore moved for approval the July 7, 2021 meeting minutes. Lisa Engebretsen seconded the motion. Steve Cathey abstained. Motion carried.

**Financial Report**

Nick Martinez reported the ending balance as of June 30, 2021 was reported as \$47,443.09; there has been no activity.

**Building Report – Tom Popilek, Facilities Director (7-29-2021 memo sent with packet via email)**

a. Main Kitchen Repairs & Equipment Maintenance

Proofer has a metal base sits on the concrete; installed prior to the tile being installed. Chef reported the proofer has been down since 2016. Flood mopping has damaged the machine. Water from floor has gotten in the machine and caused mold; resealing is not an option and deemed unsalvageable. Heating element in the proofer is corroded and insulation has soaked up the water causing the mold smell permanent. When proofer went down the chef started using the ovens to “raise the dough”. Bread is made every day (all day long process). Currently proofer is being used as dry storage. Big conventional ovens are not made to run at 90-110 degrees; humidity is causing damage to the ovens. Unfortunately, previous maintenance used a lot of silicone; silicone does not work well in a commercial kitchen.

Recommendation is NC has the tile to replace the floor. Pull the unit out, clean floor. Labor to install tile floor. Purchase 2 new proofers on wheels, not under floor units. The wheel proofers will allow for easier cleaning. Finally, have a licensed electrician wire 2 new plugs 110V, for new proofers, currently 208/230 is there.

*No bids or proposals at this time. Numbers are budgetary numbers only.*

2-110V Proofer - \$3,500 Webstaraunt (cost for 2 units)

Labor floor flooring - \$1,000 (NC has the tile, grout and glue will need to be purchased)

Electrical for 208/230 to 110V outlets - \$1,000

Steve Cathey moved to remove proofer; clean floor; replace tile; get pricing for a 208/230V vs 110V proofers and come back to the JPB for discussion and approval. Dave North seconded the motion. Motion carried.

b. Update Dish Pit Kitchen Repairs (under warranty Pope Construction)

Warranty work by Pope Construction was completed on July 29, 2021. Backside of dish machine is stainless steel panel and sealed. Water damage appears to be floor level; hopeful this will not happen again.

Sheriff Harlin reported the inmates do the cleaning and will find out the reasoning for the flood mopping; water damage is getting excessive.

**Other Business:**

Tom Green will contact Eric Nelson and request follow up on the testing and inspection reports from JH Mechanical for backflow preventers (7-7-2021 minutes).

**Adjourn**

Charlie Moore moved to adjourn. Commissioner North seconded the motion. Motion carried. The meeting was adjourned at 2:51 p.m.

**HALL OF JUSTICE JOINT POWERS BOARD  
DETENTION CENTER POWERS BOARD AGENDA  
2019/2020 MEETING DATES**

October 5, 2021	10:00 a.m.	COMMISSIONERS' CONF. ROOM
January 4, 2022	10:00 a.m.	COMMISSIONERS' CONF. ROOM

**To:** Hall of Justice JPB & Detention Center JPB  
**From:** Tom Popilek, Natrona County Facilities Director  
**Date:** July 29, 2021  
**Re:** 7-30-2021 Special Meeting

---

**HOJ:**

Cement: Tom Green, Deputy County Attorney reported the old bids could be used and contract could be drafted. Only 1 bidder came in under the allowed amount. Pursuant to the HOJ Agreement County is charged with handling the maintenance. County can do the maintenance without JPB approval, as needed.

**What does the JPB want to do?**

-Does NC county move forward with Silva's bid or go out to bid?

*Silva Cement bid was for both the Sidewalk Repair on the Entire North & Entire West Side of Building and Concrete Repair on the West Entrance where the Railing Ties in & Ramp?*

*Silva Cement Works -\$25,835.00 (includes \$825 cost increase of steel rebar)*

*Silva Cement Works -\$26,385.00 (if Silva Removes the Cement for Barricades, includes \$825 cost increase of steel rebar).*

**Detention Center:**

1. Pope Construction is starting on Thursday morning 7-29-2021 to make the repairs on the Dish Pit Remodel from last year.
2. Main Kitchen & Equipment
  - a. 3 ovens down; currently locating parts. I have been told these have been down for a year or so.
  - b. The proofer is below tile floor. Per the Chef, the proofer has not been used in years, since it sits below the tile. The "flood" mopping has produced mold and terrible smell. This needs to be removed. Chef would like the proofer replaced.

**Recommendation of Facilities Director: NC has the tile to replace the floor. Pull the unit out, clean floor. Labor to install tile floor. Purchase 2 new proofers on wheels, not under floor units. The wheel proofers will allow for easier cleaning. Finally, have a licensed electrician wire 2 new plugs 110V, for new proofers, currently 208/230 is there.**

**PRICING IS STRICTLY BUDGETARY ONLY AND NOT BIDS - \$5,500**

2-110V Proofer - \$3,500 Webstaraunt (cost for 2 units)

Labor flor flooring - \$1,000 (NC has the tile, grout and glue will need to be purchased)

Electrical for 208/230 to 110V outlets - \$1,000

Natrona County Treasurer

<b>JAIL JOINT POWERS BOARD</b>
--------------------------------

Per Bank of West & First Interstate Bank statements and/or online bank activity report, and checkbook:

6/30/2021 BALANCE	0.00		<b>26,295.89</b>	
7/28/2021 DEPOSIT	21,147.20		<b>47,443.09</b>	City of Casper-40%-Dish Machine & Kitchen Repairs-Check #139416
7/31/2021 BALANCE	0.00		<b>47,443.09</b>	
8/31/2021 INTEREST	0.34		<b>47,443.43</b>	
8/31/2021 BALANCE	0.00		<b>47,443.43</b>	
9/30/2021 INTEREST	0.39		<b>47,443.82</b>	
9/30/2021 BALANCE	0.00		<b>47,443.82</b>	
10/5/2021 CHECK #2001	(586.84)		<b>46,856.98</b>	GW Mechanical-Repair Leak-Kitchen Line
10/18/2021 CHECK #2002	(225.00)	<b>A</b>	<b>46,631.98</b>	Summit Electric-Terminate electrical under judge & witness stands
10/29/2021 INTEREST	0.38		<b>46,632.36</b>	
10/29/2021 BALANCE	0.00		<b>46,632.36</b>	
11/19/2021 CHECK #2003	(3,340.74)		<b>43,291.62</b>	Burbacks-Replace cooler
11/30/2021 CHECK #2004	(585.00)		<b>42,706.62</b>	
11/30/2021 INTEREST	0.41		<b>42,707.03</b>	
11/30/2021 BALANCE	0.00		<b>42,707.03</b>	
12/9/2021 DEPOSIT	2,707.55		<b>45,414.58</b>	Natrona County-60% of checks #2001,#2003, & #2004
12/9/2021 <b>A</b>	225.00		<b>45,639.58</b>	
12/28/2021 BALANCE	0.00		<b>45,639.58</b>	

Note: The County Treasurer closed the Bank of West bank account on 7/29/21 & opened a new bank account at First Interstate Bank on 8/5/21

**A** Check #2002 written in Jail JPB account should have been paid out of Hall of Justice JPB bank account. The County Treasurer transferred money from Hall of Justice JPB bank account to Jail JPB bank account on 12/9/21.





## Exhibit A

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- c) **LIMITED WARRANTIES EXCLUSIVE.** THE ABOVE LIMITED WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND BY ACCEPTANCE HEREOF, THE CUSTOMER AGREES THAT THERE IS NO EXPRESS OR IMPLIED WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO THE FITNESS FOR A PARTICULAR USE, MERCHANTABILITY, CAPACITY, OR EFFICIENCY OF ANY PRODUCT SOLD, AND THAT THERE ARE NO ORAL OR IMPLIED ADDITIONAL WARRANTIES MADE IN CONNECTION WITH ANY SALE BASED HEREON. THERE IS NO WARRANTY BY THE COMPANY OR BY ANY MANUFACTURER AS TO ANY PRODUCT DESIGNATED AS SUBSTANDARD. No modification or addition to this agreement with respect to warranty of the Company, whether before or after contract of sale, shall be made except on written authority by an executive officer of this company.

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# PROPOSAL



P.O. BOX 2392 • MILLS, WY 82644

(307) 472-1833

FAX: (307) 472-2037

<b>PROPOSAL SUBMITTED TO</b>	<b>PHONE</b>	<b>Fax</b>	<b>DATE</b>
<b>Natrona County Government Attn: Tommy</b>			<b>12/6/2021</b>
<b>STREET ADDRESS</b>	<b>JOB NAME</b>		
	<b>Youth Detention Center</b>		
<b>CITY, STATE and ZIP CODE</b>	<b>JOB LOCATION</b>		
	<b>Perform maintenance on 2 PK boilers</b>		
<b>We hereby submit specifications and proposal for:</b>			
Annual maintenance on two PK boilers. Have both motor starters moved to wall behind boilers. Isolate and disconnect B-1 and move to the side. Then perform maintenance on B-2. Move B-1 back to position and perform maintenance.			
Please note: These particular boilers are in a challenging locations with very little work room. Annual maintenance has not been performed on these boilers and if they can't be knifed and the heat exchangers need to be removed, there will be additional costs. This proposal also assumes the isolation valves are in good working order--if not there will be additional costs.			
Excludes: Paint, electrical, low voltage and controls and venting.			
<b>Six-thousand, six-hundred seventy-five dollars.</b>		dollars	<b>\$6,675.00</b>
<b>Payment to be made as follows:</b>			
All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon articles, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.		Authorized Signature <u>Brandon Cockrum</u>	
		Please Note: This proposal may be withdrawn by us if not accepted within <u>30</u> days	
<b>Acceptance of Proposal</b> - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.			
		Signature _____	
		Date: _____	
<b>Terms and Conditions:</b> It is mutually agreed that any service or product provided shall hereby be subject to all terms and conditions herein contained, including the terms and conditions on the reverse side of this sheet. A copy of the Terms and Conditions will be provided to you upon request.			

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# Natrona County Conservation District

- » FY2021 Summary of Accomplishments
  - » FY2021 Report
    - » FY2022 Plan



Conserving our natural resources while  
preserving our way of life.

### NCCD Priorities

- Overall Health of the Watershed
- Water Quality & Quantity
- Proper Soil Management
- Rangeland Quality
- Landowner Education & Technical Assistance
- Locally Led & Realistic Conservation
- Ongoing Partnership Development
- Voluntary Landowner Participation
- Conservation Seedling Tree Sales



NCCD Board of Supervisors & Staff

Back Row (Left to Right):

**Andy Anderson**—Supervisor, **Dennis Scott**—  
Chairman

Front Row (Left to Right):

**Ric Herman** —Vice—Chairman, **Scott Smith**—  
Supervisor, **Tammy Cobb**—Treasurer, **Kenny  
Wolfley**—NRCS District Conservationist— **Lisa  
Ogden**— District Manager

### Natrona County

### Conservation District

5880 Enterprise Drive, Suite 100

Casper, Wyoming 82609

307.261.5436 Ext. 4

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[lisa.ogden@wy.nacdnet.net](mailto:lisa.ogden@wy.nacdnet.net)

[www.nccdwyoming.com](http://www.nccdwyoming.com)

# Natrona County Conservation District

FY2021 Accomplishments

In a Glance

## Water Quality & Water Quantity ~

- Converted 281 Acres of Previously Flood Irrigated Cropland to More Effective and Conservative Sprinkler Systems;
- Eliminated 7,995 feet of Earthen Ditch and Installed 8,134 feet of Pipeline;
- Installed 4 Livestock Wells and 2,350 feet of Pipeline to 7 Wildlife/Livestock Watering Facilities, Providing Water to 13,976 Acres;
- FY2021 Investment in the Watershed (with Partners) — \$1,005,220 (WDEQ 319 Funding—\$243,228, EQIP — \$270,050, Landowners—\$423,561, WWRT—\$68,000, and other partners);
- Monthly Water Quality Sampling at 11 Sampling Sites Analyzed for Selenium and Field Data Taken;
- Water Quality Data Continues to Show a Downward Trend in Selenium Concentration in the Watershed.



## Soil Health ~

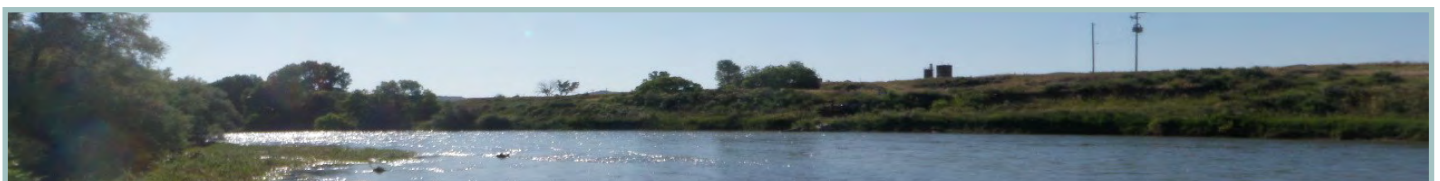
- Implemented Soil Health Practices on 94 Acres.

## Education ~

- CAID Annual Meeting Presentation for 60 Irrigators;
- Co-hosted Central Wyoming Tree School for 64 participants;
- Co-hosted Casper Mountain Homeowners' class;
- Visited with 100s of landowners at Central Wyoming Home Show.

## Seedling Tree Sales ~

- Provided 6,400 Affordable Seedling Trees and Shrubs to 92 Landowners;
- Sold Planting Polymer and Weed Barrier to Protect Soils from Erosion and Moisture Loss.





## Surface Water Quality

Total watershed health is the top priority for the Natrona County Conservation District (NCCD). Watershed health includes all aspects of water quality (both chemical and biological), water availability, soil health and management, as well as rangeland quality. The NCCD works to maintain and improve the health of the watershed by implementing best management practices (BMPs) that are determined to be an effective and realistic means of preventing or reducing the amount of pollution generated by nonpoint sources to a level compatible with water quality goals.

Large deposits of Cody Shale are prevalent in the underlying geology of much of Natrona County. As a result, large concentrations of the heavy metal selenium are abundant within the soil. Due to the metal's characteristic of being highly soluble in water, the North Platte River and its associated drainages are quite vulnerable to high levels of selenium. The BMPs that are implemented by landowners in partnership with NCCD are primarily focused on the reduction of selenium transportation through the watershed, but also emphasize protection of water quality and promotion of soil conservation within our watershed.

For more information regarding the watershed and the efforts of the NCCD, please see our website at [www.nccdwyoming.com](http://www.nccdwyoming.com).

# Water Quality & Quantity in the Watershed

## Actual Completed Projects in FY2021 —

Flood to Sprinkler ~ **281 Acres**

Earthen Ditch Eliminated ~ **7,995 Feet**

Pipeline Installed ~ **8,134 Feet**

Wildlife/Stock Wells ~ **4**

Wildlife/Stock Pipeline ~ **2,350 Feet**

Wildlife/Stock Watering Facilities ~ **7**

Wildlife/Stock Water to **13,976 Acres**

Channel/Stream Bed Stabilization ~ **7 Structures**



## Projected Projects for FY2022 —

Flood to Sprinkler ~ **300 Acres**

Earthen Ditch Eliminated ~ **10,000 Feet**

Pipeline Installed ~ **10,000 Feet**

Wildlife/Stock Wells ~ **6**

Wildlife/Stock Pipeline ~ **10,000 Feet**

Wildlife/Stock Watering Facilities ~ **10**

Wildlife/Stock Water to **20,000 Acres**

Soil Health Principles on **100 Acres**

## Water Quality Sampling —

Monthly Water Quality Sampling took place in FY2021 and continues into FY2022. The NCCD samples 11 different locations for total selenium. Annual water quality reports are compiled and reviewed for quality assurance by a licensed Environmental Engineering firm. Overall water quality has continued to improve on a yearly basis.



# Soil Health Practices

FY2021 —

- Implemented long-term soil health practices on 94 acres, including soil armor, minimizing disturbance, plant diversity, continuous live plant/root, and livestock integration.



FY2022 —

- Will continue to work with landowners to implement soil health practices.



## Education

FY2021 —

- Co-hosted Central Wyoming Tree School for 64 participants in October of 2020;
- Staffed a booth at the 2021 Home & Garden show to promote the NCCD, answering resident and landowner questions;
- Casper Mountain Landowner's Class in May 2021.



FY2022 —

- Plans for all of the above as well as soil health educational classes and re-instate the legislative luncheon.

## Seedling Tree Sales

FY2021 —

- Provided 6,200 trees at affordable prices to 92 landowners;
- Assisted landowners with planning shelterbelts and tree selection.

FY2022 —

- FY2022 Tree Program will see another 5,000 to 7,000 trees planted in Natrona County and will continue to provide information on tree selection, planting techniques, and shelterbelt design in Natrona County.



# Budget Summary

## FY2021 Final & FY2022 Budget

| NCCD Financials                                                    | FY2021<br>Actual  | FY2022<br>Budget  |
|--------------------------------------------------------------------|-------------------|-------------------|
| <b>Beginning of Fiscal Year (FY)</b>                               |                   |                   |
| Reserves                                                           | \$ 259,199        | \$ 274,199        |
| General Fund                                                       | \$ 41,444         | \$ 56,970         |
| <b>All Cash on Hand (Beginning of FY)</b>                          | <b>\$ 300,643</b> | <b>\$ 331,169</b> |
| <b>Revenue</b>                                                     |                   |                   |
| Local Support (City of Casper/Natrona County)                      | \$ 35,000         | \$ 70,000         |
| State Support (WDA WQ Base & Lab Funds)                            | \$ 11,072         | \$ 13,325         |
| Gross Retail Sales (Seedling Trees, Polymer)                       | \$ 13,709         | \$ 10,000         |
| Grants (WDEQ 319, WWDC SWPP, WDA)                                  | \$ 278,474        | \$ 314,538        |
| Project Funds (Selenium Funds-City/County)                         | \$ 50,000         | \$ 50,000         |
| Special Projects                                                   | \$ -              | \$ -              |
| Interest                                                           | \$ 135            | \$ 250            |
| <b>Total FY Revenue</b>                                            | <b>\$ 388,390</b> | <b>\$ 458,113</b> |
| <b>Expenditures</b>                                                |                   |                   |
| Administration (Personnel, Board & Office Exp.)                    | \$ 62,741         | \$ 68,193         |
| Operations (BMPs, Retail Costs, Educational)                       | \$ 280,201        | \$ 535,629        |
| Indirect (Insurance, Indirect Payroll Costs)                       | \$ 12,109         | \$ 13,490         |
| <b>Subtotal</b>                                                    | <b>\$ 355,051</b> | <b>\$ 617,312</b> |
| Difference in End of Year Liabilities                              |                   |                   |
| <b>Total FY Expenditures</b>                                       | <b>\$ 355,051</b> | <b>\$ 617,312</b> |
| <b>Total Cash on Hand Fiscal Year End (FYE)</b>                    | <b>\$ 333,982</b> | <b>\$ 171,970</b> |
| <b>End of Fiscal Year (FY)</b>                                     |                   |                   |
| FYE Balance of Capital Reserves                                    | \$ 15,000         | \$ 15,000         |
| FYE Balance of Restricted Reserves (PrePaid Grant & Project Funds) | \$ 199,199        | \$ 40,000         |
| FYE Balance of Emergency Reserves (1 Year Operating Costs)         | \$ 60,000         | \$ 60,000         |
| <b>Total Reserves FYE</b>                                          | <b>\$ 274,199</b> | <b>\$ 115,000</b> |
| <b>NCCD General Fund at FYE</b>                                    | <b>\$ 59,783</b>  | <b>\$ 56,970</b>  |

For further information, please visit our website, [www.nccdwyoming.com](http://www.nccdwyoming.com), or call 307.261.5436, Ext. 4.